

**22 VAC 40-185-570. Special feeding needs.**

- K. Staff shall feed semisolid food with a spoon unless written instructions from a physician or physician's designee state differently.
- L. For therapeutic child day programs and special needs child day programs, the consistency of food shall be appropriate to a child's special feeding needs. Necessary and adaptive feeding equipment and feeding techniques shall be used for children with special feeding needs.

**22 VAC 40-185-580. Transportation and field trips.**

- A. If the center provides transportation, the center shall be responsible from the time the child boards the vehicle until returned to the parents or person designated by the parent.
- B. Any vehicle used by the center for the transportation of children shall meet the following requirements:
  - 1. The vehicle shall be manufactured for the purpose of transporting people seated in an enclosed area;
  - 2. The vehicle's seats shall be attached to the floor;
  - 3. The vehicle shall be insured with at least the minimum limits established by Virginia state statutes;
  - 4. The vehicle shall meet the safety standards set by the Department of Motor Vehicles and shall be kept in satisfactory condition to assure the safety of children; and
  - 5. If volunteers supply personal vehicles, the center is responsible for ensuring that the requirements of this subsection are met.
- C. The center shall ensure that during transportation of children:
  - 1. Virginia state statutes about safety belts and child restraints are followed and stated maximum number of passengers in a given vehicle shall not be exceeded;
  - 2. The children remain seated and each child's arms, legs, and head remain inside the vehicle;
  - 3. Doors are closed properly and locked unless locks were not installed by the manufacturer of the vehicle;

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4. At least one staff member or the driver always remains in the vehicle when children are present;
5. The following information is in transportation vehicles:
  - a. Emergency numbers as specified in 22VAC40-185-550 F and H;
  - b. The center's name, address, and phone number; and
  - c. A list of the names of the children being transported.
- D. When entering and leaving vehicles, children shall enter and leave the vehicle from the curb side of the vehicle or in a protected parking area or driveway.
- E. Children shall cross streets at corners or crosswalks or other designated safe crossing point if no corner or crosswalk is available.
- F. The staff-to-children ratios of 22VAC40-185-350 E, G, and H shall be followed on all field trips. The staff-to-children ratios need not be followed during transportation of school age children to and from the center. One staff member or adult is necessary in addition to the driver when 16 or more preschool or younger children are being transported in the vehicle.
- G. The center shall make provisions for providing children on field trips with adequate food and water.
- H. If perishable food is taken on field trips, the food shall be stored in insulated containers with ice packs to keep the food cold.
- I. Before leaving on a field trip, a schedule of the trip's events and locations shall be posted and visible at the center site.
- J. There shall be a communication plan between center staff and staff who are transporting children or on a field trip.
- K. Staff shall verify that all children have been removed from the vehicle at the conclusion of any trip.
- L. Parental permission for transportation and field trips shall be secured before the scheduled activity.

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- M. If a blanket permission is used instead of a separate written permission, the following shall apply:
1. Parents shall be notified of the field trip; and
  2. Parents shall be given the opportunity to withdraw their children from the field trip.

**22 VAC 40-185-590. Transportation for nonambulatory children.**

- A. For therapeutic child day programs and special needs child day programs providing transportation, nonambulatory children shall be transported in a vehicle which is equipped with a ramp or hydraulic lift to allow entry and exit.
- B. Wheelchairs shall be equipped with restraining devices and shall be securely fastened to the floor when used to seat children in a vehicle.
- C. Arrangements of wheelchairs in a vehicle shall not impede access to exits.
- D. For therapeutic child day programs and special needs child day programs, when the center is responsible for providing transportation, the center shall develop a plan based on the needs of the children in care to assure their safe supervision during on-loading, off-loading and transporting.
- E. When 16 or more children are being transported, there shall be at least one center aide or adult besides the driver, for each group of 16.
- F. For therapeutic child day programs and special needs child day programs, if a child has a known seizure disorder or neurological, genetic or physiological disability causing increased medical risk and that child is being transported, one center aide or adult who is not the driver and who is trained in CPR shall be present in the vehicle.

**22 VAC 40-185-600. Animals and pets.**

- A. Animals that are kept on the premises of the center shall be vaccinated, if applicable, against diseases which present a hazard to the health or safety of children.
- B. Animals which are, or are suspected of being, ill or infested with external lice, fleas and ticks or internal worms shall be removed from contact with children.