**Name of Family Day Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RECORD OF EMERGENCY RESPONSE DRILLS**

**Year \_\_\_\_\_\_\_\_\_ (8VAC20-800-830)**

| **Date** | **Time** | **Person**  **Conducting**  **Drill** | **Notification**  **Method Used** | **Providers Participating** | **Number of**  **Children**  **Participating** | **Special**  **Conditions**  **Simulated** | **Amount of**  **Time to**  **Complete**  **Drill** | **Weather**  **Conditions**  **(for evacuation drills only)** | **Problems**  **Encountered If Any** |
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* **Evacuation Drills must be practiced each month on both the day shift (6 a.m. – 7 p.m.) and the night shift (7 p.m.-6 a.m. ) if children are in care during any part of those shifts**
* **Shelter-in-place Drills must be practiced at least twice a year on both the day shift (6 a.m. – 7 p.m.) and the night shift (7 p.m.-6 a.m. ) if children are in care during any part of those shifts NOTE: Information on Evacuation Drills Required by the Virginia Statewide Fire Prevention Code**