



# Preschool Endorsement Application Packet



Updated December 2022

## About the Preschool Endorsement Program

The Virginia Department of Education (VDOE) offers the Preschool Endorsement Program, originally developed by the Virginia Department of Social Services to meet the need for a highly qualified early childhood workforce. This program is designed to provide a comprehensive foundation of knowledge for working with preschool children. The Preschool Endorsement Program is a collaboration between the VDOE, the Virginia Community College System (VCCS), and Child Care Aware of Virginia (CCAofVA).

VDOE Preschool Endorsement can be valuable as:

- an entry-level credential for employment in the field of early childhood
- a demonstration of foundation of knowledge working with preschool children
- a supplement to a degree or credential outside the field of early childhood

Successful completion of courses can also fulfill requirements for annual licensing training hours and training that can be applied to a Child Development Associate (CDA) credential.

To receive this endorsement, participants will complete one community college course.

1. Participants will enroll in a CHD 120 Introduction to Early Childhood Education course at a [Virginia community college](#);
2. successfully complete this course with a passing grade of 70% or higher;
3. **submit** the transcript for the course or a letter from the instructor that verifies completion of the course and the completed Preschool Endorsement Application Form to Child Care Aware of Virginia by mail or email;
4. [Child Care Aware of Virginia](#) will process and issue the Endorsement.

### Mail required materials to:

Child Care Aware of Virginia-Endorsement Program  
14321 Winter Breeze Dr.  
Ste. 152  
Midlothian, VA 23113;  
or email materials to [PDTeam@vachildcare.com](mailto:PDTeam@vachildcare.com)

### Important reminder:

Make a copy of **all** materials for your own records BEFORE submitting to Child Care Aware of Virginia.

### Looking for help to pay for courses?

The [Virginia Child Care Provider Scholarship Program](#) and [Project Pathfinders](#) both help with tuition for college level courses in early childhood.

**Preschool Endorsement Program**  
**APPLICATION FORM**

*Please print clearly*

Name: <i>(First, Middle, Last)</i>	
Address: _____	
Telephone #:	Email:
Employer name:	
Employer address: _____	

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[PDTeam@vachildcare.com](mailto:PDTeam@vachildcare.com)

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